

HURON CHARTER TOWNSHIP
22950 Huron River Drive
New Boston, MI 48164

PRODUCTION FILMING PERMIT APPLICATION

1. Applicant

Name: _____

Email: _____

Address: _____

Contact Phone Number: _____

Cell Phone Number: _____

Fax Number: _____

Production Manager: _____

Cell Phone

Number: _____

(The Production manager will be considered the contact person for all production related concerns and questions)

2. Project Information

Filming Location: _____

Property Owner: _____

Production title: _____

Property Owner Phone number: _____

Current Use: _____

Current Zoning: _____

3. Attachments

- Six (6) folded copies of all maps and plans • Proof of Property Ownership
- Insurance Binder Sheet • Authorization from Property Owner(s)
- Site Plan

4. Script Overview: (provide title, description of the content and topic of the production proposed, attach separately if necessary)

5. Details of the Nature and Location of Filming Activity: (provide description for each location including maps, sketches, etc.)

6. Type of Filming:

_____ Television _____ Motion Picture _____ Commercial
_____ Education _____ Non-Profit _____
Video _____

Other (Please specify): _____

7. Number of Attendees:

Cast: _____ Crew: _____ Extras: _____

8. Date(s) and Times of Filming Activities:

9. Types/Number of Vehicles:

____ Automobiles ____ Trucks ____ Vans
____ Catering Trucks ____ Motorhomes ____ Cranes
____ Trailers ____ Crew Cars ____ Camera Cars
____ Other (Please specify):

10. Special Effects/Scenes:

Contact: _____ Phone
#: _____
____ Pyrotechnics ____ Animals ____ Sirens/noises
____ Explosions ____ Open Flames ____ Use of firearms
____ Aircraft ____ Simulated Crime ____ Car Chase
____ Other (Please specify):

(Specifications for all special effects will be required for review by the fire department)

11. Special Assistance Requested:

____ Street Closure ____ Traffic Control ____ Emergency Services

Security (Please specify): _____

Other (Please specify): _____

(Times and locations required for street closures, traffic control and Emergency Services)

12. Building activities: (contractor information may be required based on the nature of the work being done)

Describe temporary structures, stages, platform, and props to be erected on site

Describe exterior modification of structures, if any

Describe interior modifications of structures, if any

The undersigned states the above information is true and correct, and understands that it is the responsibility of the applicant to ensure all filming activity is conducted in accordance with the approved permit.

Signature of Applicant: _____

Date: _____

Application #: _____ *Office Use Only*
Date Received: _____

Fee: _____

Date of Approval: _____ Date of Denial: _____

Reviewed by: _____

CONSENT OF PROPERTY OWNER

Production Filming

I, _____, OF THE STATE OF _____

AND COUNTY OF

(Name of property owner)

STATE THE FOLLOWING:

1. That I am the owner of real estate located at

_____;

(Address of affected property)

2. That I have read and examined the Application for Filming Production Permit made to the Charter Township of Huron

by: _____; and

(Name of applicant)

3. That I have no objections to, and consent to the request(s) described in the Application made to the Charter Township of Huron.

Dated: _____

Owner's Name (Please Print)

Owner's Signature

PRODUCTION FILMING FEES:

Appendix A, Fees Charges, Bonds, and Insurance, of the Charter Township of Huron

Permit Application Fee (non-refundable):

Motion Picture, Television, or Video on Private Property only: \$125

Motion Picture, Television, or Video on Public Property: \$225

Still photography only on Private Property: \$50

Still photography only on Public Property: \$100

Additional fee for expedited processing if less than normal processing time is required. (Late applications processed at the discretion of the Zoning Administrator or his/her designee): \$150

Daily Public Property Use Fee (From Prep to Clean-up Time):

Motion Picture, Television, or Video - per day: \$75

Public Property Location Holding - per day: \$75

Extended Hours of Permitted Filming Activity: \$75

Any film permitted activity beyond 7am to 7pm OR driving scenes on major, minor or neighborhood roads requiring special barricades, noticing, and/or public safety personnel (hourly rates for staff time to be calculated and charged separately).

Security Deposit: \$500

A refundable security deposit may be required to cover any unanticipated Township staff costs, clean-up costs, refund fees to user groups affected by the film permit activities, and/or other expenses not included/anticipated in the initial film permit fee calculation.

Staff Costs: Varies*

Monitoring fee for additional police, fire, ordinance enforcement, Wayne County Roads, public works, recreation & parks, or other staff as determined by the Township Supervisor or his/her designee; Fee will be estimated based on hours needed and scheduled.

** Staff time to be based on most current Township overtime rate schedule and calculated and paid in advance of film permit activities.*